

Morgana Dealer

RE: BOOKLETMAKING TECHNICAL TRAINING

Dear Service Manager

We are now taking bookings for the next BOOKLETMAKER technical training course to be held in Milton Keynes, England. The course commences on Monday 3rd November 2014. The course length is 5 days and training will be given on the following.

BM61

MORGANA SYSTEM 200 / 2000 / 2000S
FEEDER AF602, VF1008 , ACF510



Please send your confirmation email to Training@morgana.co.uk

PLANNING FOR TRAINING

Each delegate attending training must arrive the day before the training begins and be ready for collection from 09:00 at the hotel reception on the morning of the first day. Delegates must book their return travel for the evening of the last day of the course but should not leave Morgana before 17:00 on that day. Please leave at least 2 hours travel time (See Airports below)

Transportation, accommodation and lunch only will be provided by Morgana Systems Ltd. ***Delegates from the same company will be accommodated in shared accommodation.***

See next page for airport details

Airports

Below are the transfer times from our recommended airports:

AIRPORT	DISTANCE	TRANSFER TIME
London Luton	26 Miles	35 Minutes
London Heathrow	56 Miles	60 Minutes
Birmingham	65 Miles	80 Minutes
London Stansted	75 Miles	90 Minutes

All the above times are minimum times and are subject to delays during busy periods.

Please confirm your attendance by return email to training@morgana.co.uk

Yours Sincerely

Stuart Tavener
Product Support Manager